



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

07 DEC 2020

DIVISION MEMORANDUM

No. 342 s. 2020

**TRAINING WORKSHOP ON THE DELIVERY OF ALTERNATIVE LEARNING  
SYSTEM LIFE SKILLS SELF-DIRECTED MODULES CUM DEVELOPMENT OF  
WHLP/ IMP FOR THE SECOND QUARTER**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
EPS ALS Focal Person  
Education Program Specialist II  
ALL ALS Teachers

1. Relative to Regional Memorandum 20-451: Conduct of the Online Regional Training on the Delivery of ALS Life Skills Self-Directed Modules, this Office, through the Curriculum Implementation Division announces the conduct of Training Workshop on the Delivery of Alternative Learning System Life Skills Self-Directed Modules cum Development of WHLP/IMP for the Second Grading on December 9 and December 14-18, 2020. At 8:00 to 5:00pm.
2. The activity aims to
  - a. capacitates the ALS implementers on the delivery of life skills self-directed modules, learning assessment and tracking of learners participating in the life skills program
  - b. develops WHLP/IMP for the second quarter.
3. The participants to this activity are the EPS ALS Focal Person, Education Program Specialist II, and all ALS Teachers.
4. For the smooth and successful implementation of this activity, attached are Enclosure 1 Program Matrix, Enclosure 2 List of Participants and Technical working Committee.
5. Wide dissemination and strict compliance of this memorandum is desired.

For:

**ANIANO M. OGAYON, CESO V**  
Schools Division Superintendent

By:

**MAYLANI L. GALICIA**  
OIC-Assistant Schools Division Superintendent



Brgy. Poto, Tayabas City



(042) 710-0329 or 797-0773



tayabas.city@deped.gov.ph



<https://depedtayabas.com/>



9:45 – 11:00	Workshop on WHLP for Learning Strand 5 Understanding the Self and the Society (Elem & Sec.)	ALS Teachers
11:00 – 12:00	Presentation of Output	ALS Teachers
12:00 – 1:00	Lunch Break	
1:00 – 3:00	Workshop on WHLP for Learning Strand 6 Digital Citizenship (Elem & Sec.)	ALS Teachers
3:00 – 4:00	Presentation of Output	ALS Teachers
4:00 – 5:00	Closing Program	



Brgy. Poto, Tayabas City



(042) 710-0329 or 797-0773



tayabas.city@deped.gov.ph



<https://depedtayabas.com/>







120720-062

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

---

07 DEC 2020

DIVISION MEMORANDUM  
No. 342 s. 2020

**TRAINING WORKSHOP ON THE DELIVERY OF ALTERNATIVE LEARNING  
SYSTEM LIFE SKILLS SELF-DIRECTED MODULES CUM DEVELOPMENT OF  
WHLP/ IMP FOR THE SECOND QUARTER**

To: OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
EPS ALS Focal Person  
Education Program Specialist II  
ALL ALS Teachers

1. Relative to Regional Memorandum 20-451: Conduct of the Online Regional Training on the Delivery of ALS Life Skills Self-Directed Modules, this Office, through the Curriculum Implementation Division announces the conduct of Training Workshop on the Delivery of Alternative Learning System Life Skills Self-Directed Modules cum Development of WHLP/IMP for the Second Grading on December 9 and December 14-18, 2020. At 8:00 to 5:00pm.
2. The activity aims to
  - a. capacitates the ALS implementers on the delivery of life skills self-directed modules, learning assessment and tracking of learners participating in the life skills program
  - b. develops WHLP/IMP for the second quarter.
3. The participants to this activity are the EPS ALS Focal Person, Education Program Specialist II, and all ALS Teachers.
4. For the smooth and successful implementation of this activity, attached are Enclosure 1 Program Matrix, Enclosure 2 List of Participants and Technical working Committee.
5. Wide dissemination and strict compliance of this memorandum is desired.

For:

**ANIANO M. OGAYON, CESO V**  
Schools Division Superintendent

By:

**MAYLANI L. GALICIA**  
OIC-Assistant Schools Division Superintendent



 Brgy. Poto, Tayabas City  
 (042) 710-0329 or 797-0773



tayabas.city@deped.gov.ph  
<https://depedtayabas.com/>





## Enclosure 1

ALTERNATIVE LEARNING SYSTEM (ALS)  
PROGRAM OF ACTIVITIES  
December 9, 14-18, 2020  
8:00-5:00 pm

TIME	ACTIVITY	PERSON IN-CHARGE
<b>DAY 1</b>		
7:30 - 8:00	Registration and Technical Set up	Roxanne Marie J. Pernia
8:00 - 8:30	Opening Program	Teofila A. Ocumin
8:30 - 8:45	Welcome Remarks	Mildred Z. Galleno
8:45 - 9:15	Training Objectives and Agenda	Teofila a. Ocumin
9:15 - 9:30	Health Break	
9:30 - 12:00	Introduction of Life Skills Self-directed Modular Learning Delivery	Elizabeth M. Aquino
12:00 - 1:00	Lunch Break	
1:00 - 5:00	Debrief on Roleplay number 1	Elizabeth M. Aquino
<b>DAY 2</b>		
8:00 - 8:30	Management of Learning	AVP
8:30 - 9:00	Reflection for Day 1	Teofila a. Ocumin
9:00 - 9:15	Health Break	
9:15 - 12:00	Cascading the Life Skills Self Directed Modules to the Youth	Vanessa P. De Guzman
12:00 - 1:00	Lunch Break	
1:00 - 5:00	Debrief on Roleplay number 2	Vanessa P. De Guzman
<b>DAY 3</b>		
8:00 - 8:30	Management of Learning	AVP
8:30 - 9:00	Reflection for Day 2	Teofila A. Ocumin
9:00 - 9:15	Health Break	
9:15 - 12:00	Analysis of Learners Functional Literacy Test Result	ALS Teachers
12:00 - 1:00	Lunch Break	
1:00 - 3:30	Workshop on WHLP for Learning Strand 1 English (Elem & Sec.)	ALS Teachers
3:30 - 5:00	Presentation of output	ALS Teachers
<b>DAY 4</b>		
8:00 - 8:30	Management of Learning	AVP
8:30 - 10:00	Workshop on WHLP for Learning Strand 1 Filipino (Elem & Sec.)	ALS Teachers
10:00 - 10:15	Health Break	
10:15 - 12:00	Continuation of LS 1 Filipino	ALS Teachers
12:00 - 1:00	Lunch Break	
1:00 - 2:00	Presentation of Output	ALS Teachers
2:00 - 5:00	Workshop on WHLP for Learning Strand 2 Science (Elem & Sec.)	ALS Teachers
<b>DAY 5</b>		
8:00 - 8:30	Management of Learning	AVP
8:30 - 9:30	Presentation of Output	ALS Teachers
9:30 - 9:45	Health Break	
9:45 - 12:00	Workshop on WHLP for Learning Strand 3 Mathematics (Elem & Sec.)	ALS Teachers
12:00 - 1:00	Lunch Break	
1:00 - 2:00	Presentation of Output	ALS Teachers
2:00 - 5:00	Workshop on WHLP for Learning Strand 4 Life and Career Skills (Elem & Sec.)	ALS Teachers
<b>DAY 6</b>		
8:00 - 8:30	Management of Learning	AVP
8:30 - 9:30	Presentation of Output	ALS Teachers
9:30 - 9:45	Health Break	
9:45 - 11:00	Workshop on WHLP for Learning Strand 5 Understanding the Self and the Society (Elem & Sec.)	ALS Teachers
11:00 - 12:00	Presentation of Output	ALS Teachers
12:00 - 1:00	Lunch Break	
1:00 - 3:00	Workshop on WHLP for Learning Strand 6 Digital Citizenship (Elem & Sec.)	ALS Teachers
3:00 - 4:00	Presentation of Output	ALS Teachers
4:00 - 5:00	Closing Program	



Enclosure 2

### List of Participants

Name	Position/Designation
1. Mildred Z. Galleno	EPS/ALS Focal Person
2. Teofila a. Ocumin	EPSA
3. Loreto P. Pernia	Teacher II - DALSC
4. Ariel C. Cabuyao	Teacher III - DALSC
5. Roxanne Marie J. Pernia	Teacher I - Mobile Teacher
6. Vanessa P. De Guzman	Teacher I - Mobile Teacher
7. Leslee Diana V. Edrad	Teacher I - Mobile Teacher
8. Jomari D. Recto	Teacher I - Mobile Teacher
9. Elizabeth M. Aquino	Master Teacher I - ALS in School
10. Aldrin M. Pantoja	Teacher I - ALS in School
11. Syrelle D. Banagan	Instructional Managers
12. Arjoy C. Demandante	Instructional Managers
13. Gina Lyn M. Obcemea	Instructional Managers
14. Abel P. Tutor	Instructional Managers

### TECHNICAL WORKING COMMITTEE/ TERMS OF REFERENCE

**Over all Chairperson:** Aniano M. Ogayon, CESO V  
**Co- chairpersons:** Maylani L. Galicia  
Imelda C. Raymundo

Committee	Chairperson/s	Terms of Reference
Program Preparation	Teofila A. Ocumin	Plan on the conduct of the program Identify the facilitator and TWG of the activity Prepare Training Design and coordinate to the speakers
Registration	Roxanne Marie J. Pernia	<ul style="list-style-type: none"> <li>• Prepare and consolidate pre-registration of target participants</li> <li>• Monitor and prepare the actual list of participants</li> <li>• Assist in the preparation of certificates</li> </ul>
Technical	Jomari D. Recto	Prepare the platform for the activity Prepare/ collect and take charge in playing audio-visual presentations and material to be used during the activity. Assist in the facilitating the open forum.
Documentation	Syrelle D. Banagan	Document the activity from the opening until the closing program Prepare and submit complete report (narrative report)
QAME	Maria Corazon Borbon	Assisted the M&E in preparing evaluation tool and conduct M&E and gather feedback Prepare the on-line E-Certificate
Certificate	Ariel C. Cabuyao	Prepare the on-line E-Certificate



Brgy. Poto, Tayabas City



(042) 710-0329 or 797-0773



tayabas.city@deped.gov.ph



<https://depedtayabas.com/>

